



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद्

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

# Annual Quality Assurance Report (AQAR)

(As per Guidelines Revised in October 2013)

## 2017-2018



JANSEVA SAMITI SANCHALIT

## Shri M. D. Shah Mahila College of Arts and Commerce

**NAAC RE-ACCREDITED 'A' GRADE WITH CGPA : 3.11**  
(Affiliated to S.N.D.T. Women's University, Mumbai)  
B. J. PATEL ROAD, MALAD WEST, MUMBAI - 400064.



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## **Vision**

**To enlighten and empower women to become instrumental in enhancing the quality of society.**

## **Mission**

- To provide quality education without discrimination to one and all.
- To prepare economically and socially independent, value oriented citizens.
- To develop competent, confident and positively inclined individuals.
- To expose academically weak students to go for higher education.
- To encourage and help economically deprived students for higher studies.



## The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

### Part – A

AQAR for the year (for example 2013-14)

#### 1. Details of the Institution

1.1 Name of the Institution

JANSEVA SAMITI SANCHALIT  
SHRI M. D. SHAH MAHILA COLLEGE OF ARTS AND COMMERCE

1.2 Address Line 1

B.J. PATEL ROAD,

Address Line 2

NEAR LIBERTY GARDEN,  
MALAD (WEST),

City/Town

MUMBAI

State

MAHARASHTRA

Pin Code

400064

Institution e-mail address

[mdshahmahilacollege@gmail.com](mailto:mdshahmahilacollege@gmail.com)  
[info@mdsmc.ac.in](mailto:info@mdsmc.ac.in)

Contact Nos.

022-61319000/61319001

Name of the Head of the Institution:

Dr. Deepa Sharma

Tel. No. with STD Code:

022-28824860 / 28831622



Mobile:

+91-9820495951

Name of the IQAC Co-ordinator:

Smt. Shubha Acharya

Mobile:

+91-9892106889

IQAC e-mail address:

[mdshahmahilacollege@gmail.com](mailto:mdshahmahilacollege@gmail.com)  
[igac@mmsmc.ac.in](mailto:igac@mmsmc.ac.in)

1.3 NAAC Track ID (For ex. MHC0GN 18879)

MHCONGN10155

OR

EC/47/RAR/02

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.  
This EC no. is available in the right corner- bottom  
of your institution's Accreditation Certificate)

1.5 Website address:

[www.mmsmc.ac.in](http://www.mmsmc.ac.in)

Web-link of the AQAR:

<http://www.mdshahmahilacollege.ac.in/iqac/internal-quality-assurance-cell.htm>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	B++	80-85%	2002	5 YRS
2	2 <sup>nd</sup> Cycle	A	3.03	2009	5 YRS
3	3 <sup>rd</sup> Cycle	A	3.11	2014	5 YRS
4	4 <sup>th</sup> Cycle				

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

15/10/2004



1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011))

- i. AQAR 14/07/2009
- ii. AQAR 01/08/2010
- iii. AQAR 18/08/2011
- iv. AQAR 15/07/2012
- v. AQAR 26/07/2014
- vi. AQAR 24/09/2015
- vii. AQAR 20/09/2016
- viii. AQAR 12/10/2017

1.9 Institutional Status

University State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education  Men  Women

Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid + Self Financing  Totally Self-financing

1.10 Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI (Phys Edu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

Bachelor of Computer Application (BCA)  
Bachelor of Mass Media (BMM)



1.11 Name of the Affiliating University (for the Colleges)

S.N.D.T. WOMEN'S UNIVERSITY,  
MUMBAI

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence

UGC-CPE

DST Star Scheme

UGC-CE

UGC-Special Assistance Programme

DST-FIST

UGC-Innovative PG programmes

Any other (Specify)

UGC-COP Programmes

## **2. IQAC Composition and Activities**

2.1 No. of Teachers

12

2.2 No. of Administrative/Technical staff

1

2.3 No. of students

1

2.4 No. of Management representatives

1

2.5 No. of Alumni

1

2.6 No. of any other stakeholder and  
community representatives

1

2.7 No. of Employers/ Industrialists

NIL

2.8 No. of other External Experts

1

2.9 Total No. of members

19



2.10 No. of IQAC meetings held

4

2.11 No. of meetings with various stakeholders: No.  Faculty   
Non-Teaching Staff  Students  Alumni  Others

2.12 Has IQAC received any funding from UGC during the year? Yes  No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

(ii) Themes

- a) Seminar on 'Building Higher Education through CSR'
- b) International conference on Way forward to 21<sup>st</sup> Century
- c) Multidiscipline International Conference on 'Innovation in Education'

2.14 Significant Activities and contributions made by IQAC

- 1) Establishment of JSS Skill Academy
- 2) Offering the college for Assessment in Career Readiness programme- Adhyayan Foundation and Antarang NGO

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
1. Seminar on Quality	Workshops / Seminar Conducted... a) Seminar on 'Building Higher Education through CSR' b) International Conference on 'Way Forward to 21 <sup>st</sup> Century' c) Multi-disciplinary International Conference on 'Innovation in Education'.



2. MOU's	ASIA Plateau for CSR
3. Feedback	Online feedback from students and manual feedback from parents.
4. Thalassemia project and analysis	Thalassemia check-up camp for first year Arts and Commerce students was conducted. 587 students undertook the test. Students detected with Thalassemia and their parents were consulted.
5. Skill Development programmes for students	JSS Academy wherein courses like Tally with GST, Jewellery Making, Basic Computers, Beauty culture etc. were offered at subsidised cost.

*\* Attach the Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in statutory body    Yes  No

Management                       Syndicate                       Any other body

Provide the details of the action taken





## Part – B

### Criterion – I

#### 1. Curricular Aspects

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	0	0	0	0
PG	02	0	02	0
UG	06	0	04	0
PG Diploma	0	0	0	0
Advanced Diploma	02	0	03	03
Diploma	04	0	03	03
Certificate	07	0	03	03
Others	01	0	01	01
<b>Total</b>	22	0	16	10
Interdisciplinary	0	0	0	0
Innovative	0	0	0	0

##### 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

##### (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	08
Trimester	0
Annual	9+1 (COP Prog. at 3 levels)

1.3 Feedback from stakeholders\* Alumni  Parents  Employers  Students   
**(On all aspects)**

Mode of feedback : Online  Manual  Co-operating schools (for PE )

*\*Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Yes, the syllabi for III Year Degree course of Arts were restructured. The Syllabi of B.Com I, Commerce and Commercial Geography were also restructured.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NO



## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	38	16	20	01	1(Principal)

2.2 No. of permanent faculty with Ph.D. 19 + 4 PG

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year	Asst. Professors		Associate Professors		Professors		Others		Total	
	R	V	R	V	R	V	R	V	R	V
	0	15	0	0	0	0	0	0	0	15

2.4 No. of Guest and Visiting faculty and Temporary faculty 23 17 11

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	58	24	17
Presented	52	21	05
Resource Persons	01	01	09

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- 1) Visits to literary fest, libraries, Tribal Areas.
- 2) Study Tours to places of academic Importance
- 3) Industrial Visits
- 4) Grand literary fest organized for students of all four mediums.
- 5) Interactive sessions with eminent personality
- 6) Film shows, Theater events.
- 7) Inter collegiate competitions.
- 8) Innovative competitions like creating a newspaper, Enact an Ad, etc.
- 9) Workshop and seminar for students and teachers
- 10) Celebration of important days like Vachan Prerna Divas, Gandhi Jayanti, Premchand's Birth anniversary etc.

2.7 Total No. of actual teaching days during this academic year 180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

- a) Internal Vigilance Squad
- b) Strict rules displayed on notice board to be followed by students during examination

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop 05 00 10



2.10 Average percentage of attendance of students

75%

2.11 Course/Programme wise  
distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
TYBA	377	0.26	20.95	65	0.25	86.46%
TYBCOM	299	0	2.67	55	0	57.67%
TYBMS	40	3	13	48	5	69.00%
TYBCA	52	13	40	36.5	1.9	91.40%
TYBMM	35	40	54.28	0	0	94.28%
TY BAFI	106	3	25	65	1	93.00%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

**The Academic Council of the college under the Education Excellence and Leadership Cell monitors the Teaching-learning process through the Heads of the Departments. In addition the annual audit of the academic department is conducted to assess the progress of each department.**

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	00
UGC - Faculty Improvement Programme	00
HRD programmes	19
Orientation programmes	01
Faculty exchange programme	01
Staff training conducted by the university	03
Staff training conducted by other institutions	01
Summer / Winter schools, Workshops, etc.	01
Others	03

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	62	11	00	00
Technical Staff	01	00	00	00



## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Department encouraged to conduct students Research paper presentation
- Workshop arranged for students
- International Conference on Way forwarded to 21<sup>st</sup> Century conducted in college on 17/02/2018
- Multidisciplinary International Conference on 'Innovation in Education' held in the college 28/04/2018
- Students Research Competition conducted at 3 levels (Intra-department level, Inter department and Inter college Research competition.)

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	00	0	0	0
Outlay in Rs. Lakhs	0	0	0	0

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	0	0	0	0
Outlay in Rs. Lakhs	0	0	0	0

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	02	22	00
Non-Peer Review Journals	00	04	00
e-Journals	00	06	00
Conference proceedings	03	03	00

#### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

#### 3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	0	0	0	0
Minor Projects	0	0	0	0
Interdisciplinary Projects	0	0	0	0
Industry sponsored	0	0	0	0
Projects sponsored by the University/ College	0	1	0	0
Students research projects <i>(other than compulsory by the University)</i>	0	0	0	0
Any other(Specify) ICHR	2 days	1	200000	200000
Any other(Specify) IGI	1 days	1	100000	100000
Total	0	2	300000	300000



3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
 DPE  DBT Scheme/funds

3.9 For colleges Autonomy  CPE  DBT Star Scheme   
 INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	02	2			01
Sponsoring agencies		ICHR UGC			07

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations  International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From funding agency  From Management of University/College   
 Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	NIL
	Granted	NIL
International	Applied	NIL
	Granted	NIL
Commercialised	Applied	NIL
	Granted	NIL



3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist	College
	02	03	NIL	NIL	NIL	03

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

4

7

3.19 No. of Ph.D. awarded by faculty from the Institution

00

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF 00 SRF 00 Project Fellows 00 Any other 00

3.21 No. of students Participated in NSS events:

University level 300 State level 00

National level 00 International level 00

3.22 No. of students participated in NCC events:

University level 52 State level 52

National level 09 International level 00

3.23 No. of Awards won in NSS:

University level 00 State level 00

National level 00 International level 00

3.24 No. of Awards won in NCC:

University level 02 State level 05

National level 05 International level 00



3.25 No. of Extension activities organized

University forum	04	College forum	00		
NCC	12	NSS	30	Any other	17

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Medical camp organised for senior citizen as part of IGI Project in collaboration with ####
- Cleanliness Drive in college and at Malad Railway Station and Gorai Khadi
- Voter Id Campaign by students
- NSS Special Camp at the adopted area of Kanchpada
- FCC conducted awareness programmes on social problem 'Suicide prevention'.
- 15 students joined 'River Drive' programmes held for creating awareness for the rejuvenation of Mumbai Rivers on March 4, 2018



## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	5630.9 Sq.Mtr	--	--	5630.9 Sq.Mtr
Class rooms	36	--	--	36
Laboratories	04	--	--	04
Seminar Halls	02	--	--	02
No. of important equipment's purchased ( $\geq$ 1-0 lakh) during the current year.	--	03 LCD PROJECTOR 6 PC 2 Laptop	UGC	03 + 06 + 02
Value of the equipment purchased during the year (Rs. in Lakhs)	--	394943/-	UGC	394943/-
Others	--		--	

#### 4.2 Computerization of administration and laibrary

Administration and Library are fully computerized with supportive License Software i.e. Microsoft Campus License Agreement/ Tally ERP 9 / ISM / ETDS / SDMS / LDMS / Soul 2.0 / ESSL / Quick Heal / e Scan

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	36528	---	382	1,20,000/-	36910	1,20,000/-
Reference Books	4483	---	48	46,000/-	4164	4483/-
e-Books	14	---	---	---	14	---
Journals	21	---	28	56,000/-	31	---
e-Journals	---	---	---	---	---	---
Digital Database	62	---	---	---	62	---
CD & Video	331	---	---	---	331	---
Others (specify) UGC Books	671	---	274	3,00,000/-	---	---





#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	176	120	00	10	00	36	10	00
Added	06	00	00	06	00	00	00	00
Total	182	120	00	16	00	36	10	00

#### 4.5 Computer; Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Students are trained in IT and Digital literacy Programme (Theory and Practical)

#### 4.6 Amount spent on maintenance in lakhs :

i) ICT	29314/-
ii) Campus Infrastructure and facilities	227738/-
iii) Equipments	90100/-
iv) Others	4017748/-
<b>Total :</b>	<b>4364900/-</b>



## Criterion - V

### 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Class representatives, Health representatives, General Secretaries, Discipline Representatives, Sports GS elected from the students to enhance awareness about students support services.

#### 5.2 Efforts made by the institution for tracking the progression

The academic departments maintain the progression attained by the students after their graduation.

#### 5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
2355	168	0	0

#### (b) No. of students outside the state

34

#### (c) No. of international students

00

Men	No	%	Women	No	%
	00	00		2355	100

Last Year(17-18)						This Year(18-19)					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
2344	213	22	12	02	3280	2270	44	13	26	02	2355

Demand ratio 1.20

Dropout % 2

#### 5.4 Details of student support mechanism for coaching for competitive examinations (If any)

We have competitive exams preparation cell. This prepares students for IAS, IPS, MPSC, Banking, Recruitment Board and other Competitive exams.

#### No. of students beneficiaries

80



5.5 No. of students qualified in these examinations

NET	00	SET/SLET	00	GATE	00	CAT	00
IAS/IPS etc	00	State PSC	00	UPSC	00	Others	02

5.6 Details of student counselling and career guidance

Students assisted in the field of career, academic issues and personal issues through career guidance of counselling cell

No. of students benefitted 382

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
73	1680	38	

5.8 Details of gender sensitization programmes

- a) Interaction with Transgender
- b) Talk On i) Women and Religion ii) Mahatma Gandhi and Emancipation of Women  
iii) Awareness about sexual Harassment iv) Women and Law v) Women's Safety
- c) Skits on Women's Issues
- d) Street Play by ICC, Marathi Department on Sexual Harassment and Women Empowerment
- e) Poster making competition on Beti Bachao, Beti Padhao.
- f) Students participated in Women Empowerment Cultural Programme at SNTD Women's University.
- g) TY BCOM and TY BAFI students attended seminar on 'Women Empowerment and Digital Technology' organised by Maharashtra State Commission
- h) Alumni attended International Women's Day programme held by Dept. of Marathi followed by Book Publicity Programme



## 5.9 Students Activities

### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

### No. of students participated in cultural events

State/ University level  National level  International level

### 5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level  National level  International level

Cultural: State/ University level  National level  International level

## 5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	65	800/- PER STUDENT
Financial support from government	73	1467296/-
Financial support from other sources		
Number of students who received International/ National recognitions		

### 5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

### 5.13 Major grievances of students (if any) redressed: 55 (Nine)

- 1) Grievances related to infrastructure and computers
- 2) Cleanliness redressal



## Criterion – VI

### **6. Governance, Leadership and Management**

6.1 State the Vision and Mission of the institution

<p><u>Vision</u></p> <p><b>To enlighten and empower women to become instrumental in enhancing the quality of society.</b></p> <p><u>Mission</u></p> <ul style="list-style-type: none"><li>➤ <b>To provide quality education without discrimination to one and all.</b></li><li>➤ <b>To prepare economically and socially independent, value oriented citizens.</b></li><li>➤ <b>To develop competent, confident and positively inclined individuals.</b></li><li>➤ <b>To expose academically weak students to go for higher education.</b></li><li>➤ <b>To encourage and help economically deprived students for higher</b></li></ul>
---

6.2 Does the Institution has a management Information System

YES

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

NIL

6.3.2 Teaching and Learning

- 1) Study plan maintained by all the teachers
- 2) Academic Audit of all the department conducted by IQAC in April
- 3) Assessment of college for career reediness conducted for Adyayan Foundation and Antarang NGO

6.3.3 Examination and Evaluation

Methods such as visit report, project, presentation, open book examination, MOCK, interview, viva, oral and quiz used in all process of examination and evaluation.

6.3.4 Research and Development

- a) Students and Staff encourage to present papers at conferences and seminar.
- b) Research competitions conducted at 3 level.(Intra Dept. / Inter Dept./ Inter College)



6.3.5 Library, ICT and physical infrastructure / instrumentation

Three rooms IC enabled 9 computers added in the library.

6.3.6 Human Resource Management

Students are trained in  
 a) Self Defence training b) Personality development  
 c) Power Point Presentation skills d) IT & Digital literacy programme  
 e) Communication Skills for student leaders f) Event Planning for Muskan Alumni Meet g) Catering and Decoration for the alumni meet was arranged by the BMS Students.

6.3.7 Faculty and Staff recruitment

N.A.

6.3.8 Industry Interaction / Collaboration

**MOU with ...**

- a) Ørestad High School is a public gymnasium Copenhagen, Denmark
- b) Extra Mural Studies, Mumbai University
- c) LJNJ College Vile Parle (East) Mumbai
- d) PTVA's Sathey College, Vile Parle (East) Mumbai
- e) Vedanti Financial Services

6.3.9 Admission of Students

Our Admission Committee orient Students about different courses

6.4 Welfare schemes for

Teaching ----  
 Non teaching ----  
 Students Insurance

6.5 Total corpus fund generated

NIL

6.6 Whether annual financial audit has been done

Yes  No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	----	----	----	----
Administrative	----	----	----	---



6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes  No

For PG Programmes Yes  No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

OMR Based Answer Sheet, Online Question papers & Internal Squad to control copying.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

University encourages affiliated colleges to opt for autonomy.

6.11 Activities and support from the Alumni Association

- a) Muskan- a grand get-together of the Alumni
- b) The different department conducted activities with the Alumni

6.12 Activities and support from the Parent - Teacher Association

The Parent-Teacher Association of the college meets twice a year to discuss issues. The PTA provides financial assistance to economically weak students to encourage them to pursue their education.

6.13 Development programmes for support staff

-----

6.14 Initiatives taken by the institution to make the campus eco-friendly

Tree Plantation , Recycling of Waste



## Criterion – VII

### 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- a) Assessment of College for Career Readiness conducted by Adhyayan Foundation and Antarang Ngo
- b) Four Language Literary Festival
- c) CSR Initiated Activities
  - i) Seminar on Building Higher Education through CSR
  - ii) IGI between youth and senior citizens
  - iii) MDSL Initiated towards students self employment.
  - iv)Thalassemia Check up camp for all first year BA and BCOM Students.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- a) Seminar on 'Building Higher Education through CSR'
- b) International Conference on 'Way Forward to 21<sup>st</sup> Century'
- c) Multi-disciplinary International Conference on 'Innovation in Education'.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

**Annexure : A**

***\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

- a) The NSS & NCC Unit conducted tree plantation drive .
- b) Nature Trail to Maharashtra Nature Park.
- c) 15 Students joined River March Programme.
- d) 65 Students participated in Poster Painting
- e) Competition on 'Save Environment and Clean India'

7.5 Whether environmental audit was conducted?

Yes

No





7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

### **Career Readiness Programme**

The college offered itself to be assessed for Career Readiness Programme. An NGO, Antarang and Adhyaan Foundation conducted an assessment on February 26, 27 and 28, 2018.

The Assessment Process team included teachers, parents, students and members of the NGO. They not only observed the class and the teaching process but also conducted a 'Learning Walk' to assess career readiness process. At the end of three days, an exercise was conducted to find out the areas which needed improvement.

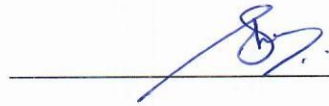
A detailed report was submitted to the IQAC Cell. The process included a follow-up programme to bridge the gap and improve Career Readiness Process in the college.



**8. Plans of institution for next year**

- 1) Incubation Centre
- 2) 50 years of the Institute Celebrations with innovative programmes by each department.
- 3) Up-gradation of the infrastructure facilities, renovation of the building and staff welfare scheme.
- 4) Green Room for Animation
- 5) Academic Mentoring throughout the College.
- 6) Preparation of CV and Career guidance to all students.
- 7) MOU with IQAC Cluster

Name : **Smt. Shubha Acharya**



Signature of the Coordinator, IQAC

Name : **Dr. Deepa Sharma**



Signature of the Chairperson, IQAC

**PRINCIPAL**  
JANSEVA SAMITI SANCHALIT  
**SHRI M. D. SHAH MAHILA COLLEGE**  
OF ARTS & COMMERCE  
B. J. Patel Road, Malad (W), Mumbai-400 064.



## Annexure I

### Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

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## Annexure -A

### **Thalassemia Awareness Project by Aarogyam Centre.**

#### **GOAL:**

To create awareness amongst students and parents about Thalassemia  
To eradicate Thalassemia and build a healthy society.

#### **Context:**

The Aarogyam Health Centre was formed in the college in 2008 with a vision to educate masses in areas of health, nutrition, and hygiene for a better quality of life. There is lot of ignorance and lack of awareness about Thalassemia and its repercussions on the future generation. To improve the quality of life of girl students, the Health centre in 2008 proposed to the Principal and Management of the college to initiate a mega camp to detect Thalassemia among students. The proposal was readily accepted.

The Health Centre approached Lions Club of Juhu to aid them with a team of doctors who could assist in Thalassemia detection camp. Lions Club and Think Foundation agreed to sponsor the noble cause of eradicating Thalassemia. Dr Ranjan Maniar, eminent gynaecologist and member of the management also wholeheartedly agreed to contribute in making the project a success. It was decided that all First year Arts and Commerce students would be covered under the project.

#### **Practice:**

A team of dedicated faculty members are selected every year to conduct the activities of the Aarogyam Cell. The faculty members along with Dr Ranjan Maniar meet all First year students of Arts and Commerce and orient them about the Thalassemia Detection Camp and the urgent need to undertake the Thalassemia test for a healthier future. The Thalassemia test is conducted free of cost for the students.

A team of Doctors from Lions Club and Think Foundation conduct the Thalassemia Detection test. The report is analyzed by a team of doctors and then handed over to the students.

Students detected with Thalassemia Minor are counselled by doctors from Think Foundation. The parents are also counselled. Free medicines are supplied to the students. Students with Haemoglobin less than 10 are also counselled and provided medicines free of cost to increase their haemoglobin level. The Health Centre also provides nutritional food items to the students. Every year, approximately 500 students of First year Arts and Commerce are covered under the project.



### **EVIDENCE OF SUCCESS:**

- Thalassemia check-up Camp covered 6654 students from 2008 to 2018.
- The Thalassemia check-up Camp detected 58 Thalassemia Minor students.
- The camp also detected 1474 Anaemic students.
- The students and parents who were counselled about Thalassemia realize the need to be careful in future.

### **PROBLEMS ENCOUNTERED:**

- Lack of Awareness about Thalassemia amongst the students and parents.
- Fear of injection by students during the regular Blood Check –up.
- Need to deal with time constraints.

Challenges to counsel students and parents about Thalassemia Minor



## ***Shri M. D. Shah Life Skills Education Unit***

### **GOAL:**

- To initiate Entrepreneurship Training Programme for students.
- To enable students to be self-reliant
- To impart functional skills to students to help them to be economically independent.
- To help students setup their own business ventures.

### **CONTEXT:**

M.D. Shah Life Skills Education Unit is an entrepreneurial development cell. This cell is an initiative to impart functional skills to students and prepare them to set up their own entrepreneurial projects. In tune with the main mission of the college 'to prepare economically and socially empowered, value oriented citizens.' it was conceived that life skills be imparted to students to help them become economically independent. The BMS Section of the college initiated an Entrepreneurship Training Programme in 2011. The programme was an amalgamation of theory and practical sessions.

A Series of lectures and basic training made way for the birth of DU'MARCHE, a budding group of student entrepreneurs who began by setting up a small outlets in the college premises selling Friendship bands, Rakhis and food items. Gradually the cell began training in culinary skills, hospitality management, event management, and craft making (decorative articles). Students were also groomed in Etiquettes, Vocabulary, Communication Skills and Personality Development. To foster entrepreneurial skills, special sessions on Micro financing, Report Writing and Budgeting are conducted. Exhibition cum sales are held every year to showcase students' products and develop their entrepreneurial skills.

M.D.Shah Life Skills Education Unit integrated with JSS Skill Academy in 2017. Various skill training courses like Beauty Culture, Tally with GST ,E-filing have been introduced to help students become economically independent.

### **PRACTICE:**

The training programme is conducted for a period of 30 to 35 hours.

There are two sessions per week. Eminent speakers and experts from the respective industries are invited to share their ideas on business start-ups, sources of finance, marketing skills. The sessions incorporate both theory and practical classes.

Students exhibit their items ranging from food items to cosmetic accessories and tattoo shops in stalls during College Annual Day

Some of the activities undertaken in the training sessions were-



- Visits to Dadar Janta market, Malad Market, Borivali fruit market, street vendors at Jamli galli, Borivali to observe and talk to small time entrepreneurs about the origin of their business.
- Interviews with vendors at various local markets to gather information about monetary resource arrangement for raw materials, government regulation and their stake towards it.
- Assignments like one-to-one interview with entrepreneurs to develop a better understanding of the subject.

With a proper foundation on the theoretical and practical aspects of entrepreneurship, every year the students are given a platform to exercise the skills and information gained in an entrepreneurship developing venture called ASCENTREPRENEURSHIP EXPO during the week long Annual Celebration.

#### **EVIDENCE OF SUCCESS:**

- Some students have initiated online business ventures.
- Others have reported to have taken orders for events in colleges, amidst friends and relatives.
- ASCENTREPRENEURSHIP EXPO, conducted every year in the college provides an ideal setting for students to get a hands-on experience in running one's own mini business and catering to the consumer demands. It enables them to understand management aspects like finance, human resource and advertising.

#### **PROBLEMS ENCOUNTERED:**

- Students may not always have enough finance to start their own business venture.
- Follow-up and monitoring students after the training session is not always possible

Families do not support and co-operate with young interested entrepreneurs.

XXXXXXX

