



JANSEVA SAMITI SANCHALI

**SHRI M. D. SHAH MAHILA COLLEGE  
OF ARTS AND COMMERCE**

*(Affiliated to SNDT Women's University - Mumbai)*

B. J. PATEL ROAD, MALAD (WEST), MUMBAI - 400 064.

**Statutory Declaration**

**(Under Section 4 (1) (b) of the RTI Act. 2005)**

### Mandatory Disclosure

01	Name of the Institute	Shri. M. D. Shah Mahila College of Arts and Commerce
	Address of the Institution	B.J. Patel Road, Near Liberty Garden, Malad (West)
	City & Pin Code	Mumbai - 400 064.
	State	Maharashtra
	Longitude & Latitude	72.842170° East and 19.190806° North <a href="#">View Map</a>
	Phone Number with STD Code	022-61319000, 022-28824860
	Email	<a href="mailto:mdshahmahilacollege@gmail.com">mdshahmahilacollege@gmail.com</a>
	Website	<a href="http://www.mdsmc.ac.in">www.mdsmc.ac.in</a>
	Nearest Railway Station (dist. In KM)	Malad Western Railway 1.5 Km
	Nearest Airport (dist. In KM)	Mumbai Airport 13.7 Km
02	Type of Institution	Private - Aided & Self Finance
	Category (1) of the Institute	Minority Institute
	Category (2) of the Institute	Girl Education
03	Name of the Trust / Organization running the Institute	JANSEVA SAMITI
	Type of the organization	Trust
	Address of the Institution	M D Shah Mahila College Campus, B.J. Patel Road, Near Liberty Garden, Malad (West)
	City & Pin Code	Mumbai - 400 064.
	State	Maharashtra
	Registered With	Bombay Public Act 1950
	Registration Date	13/06/1966
	Website of the organization	<a href="http://www.mdsmc.ac.in">www.mdsmc.ac.in</a>
04	Name of the affiliating University	S.N.D.T. WOMEN'S UNIVERSITY, MUMBAI
	Address	1, N. T. Road, New marine Lines,
	City & Pin Code	Mumbai - 400 020.
	State	Maharashtra
	Website	<a href="http://www.sndt.ac.in">www.sndt.ac.in</a>

05	UGC Recognition	Under Section 2(f) & 12B
06	Name of the Principal	Dr. Deepa Sharma
	Designation	Principal
	Phone No. with STD Code	022-61319001
	Email	<a href="mailto:mrsdeepasharma@gmail.com">mrsdeepasharma@gmail.com</a>
	Highest Degree	Ph.D
	Field of Specialization	Child Development
	Working Experience	27 Yrs.

**Working hours of office -**

**For office 09.30 am to 5:10 p.m. - Monday to Saturday - Sundays are holidays.**

**Lunch Time - 01.00 pm to 1.30 pm**

**Visiting hours for Public: 09:30 a.m. to 4:00 p.m. on working day.**

***Brief History and background for its establishment -***

Shri. M. D. Shah Mahila College is an evolving institution offering women's education to the largest number of girl students in the entire western suburbs of Mumbai. The College started in 1968 with 62 students has today a strength of 8000 girl students. It is affiliated to SNDT Women's University and patronized by the Janseva Samiti. The College is conveniently located at Malad (West) on B. J. Patel Road which is at a walkable distance from the closest station 'Malad' on the Western Railways. The college offers courses in the faculties of Arts and Commerce with various discipline components. Besides, it also runs several professional courses like BMS, BCA, BMM & BAFI and Certificate Courses in Interior Designing, Fashion Designing, etc. Established in 1968, the college today offers Post-graduation Degrees in Economics, History and Hindi as well as M. Com. (Marketing and Accountancy & Taxation) The Management is thus oriented towards making higher education accessible to the girl-child irrespective of any prevalent social or economic problems. The institution is proactively engaged in curtailing several limitations that a girl child faces in contemporary society in her attempts to educate herself.

**Awards & Achievement: Visit>> <http://www.mdshahmahilacollege.ac.in/awards.htm>**

## College Development Committee

*Under section 97 of Maharashtra Public Universities Act, 2016 (Mah. Act No. VI of 2017)*

SR. No.	Name of the Member	Category	Designation
01	Dr. Mohanbhai I. Patel	President, Janseva Samiti	Chairperson
02	Dr. Ram Barot	Hon. Secretary, Janseva Samiti	Member
03	Dr. Bipin Mehta	Hon. Secretary, Janseva Samiti	Member
04	Dr. (Smt.) R. D. Maniar	Management Representative	Member
05	Dr. S. G. Garg	Management Representative	Member
06	Shri Nanu Sodha	Management Representative (Social Worker)	Member
07	Shri Arvind Tibrewala	Management Representative (Social Worker)	Member
08	Smt. Geeta Malkan	Management Representative (Social Worker)	Member
09	Shri M. S. Kurhade	Educationist	Member
10	Dr. Urmila Gor	HOD - Nominated by the Principal	Member
11	Smt. Shubha Acharya	IQAC Co-ordinator	Member
12	CA Parag Thakar	Teacher nominated by Principal	Member
13	Mr. Kishor Gupte	Teacher nominated by Principal	Member
14	Ms. Geeta Patil	Female - Teacher nominated by Principal	Member
15	Shri B. A. Shinde	Non-Teaching Staff Representative	Member
16	Smt. Vidya Desai	Incharge - Self Finance Section nominated by the Management	Member
17	Smt. Priti Jain	Incharge - Self Finance Section nominated by the Management	Member
18	Smt. Ekta Wani	Incharge - Post Graduate Studies nominated by the Management	Member
19	Dr. Deepa Sharma	Principal	Secretary

## College Management Committee:-

1. Dr. M.I. Patel : President
2. Shri M. B. Shah : Vice President
3. Shri S. L. Patel : Treasurer
4. Dr. Ram Barot : Secretary
5. Dr. B. H. Mehta : Secretary
6. Dr. (Smt.) R. D. Maniar : Management Representative
7. Shri C. K. Vora : Management Representative
8. Dr. S. J. Garg : Management Representative
9. Shri Nanu Sodha : Management Representative
10. Shri J. P. Mehta : Management Representative
11. Shri Maheshbhai Boriya : Management Representative
12. Dr. Deepa Sharma : Principal

## Internal Complaint Committee (ICC)

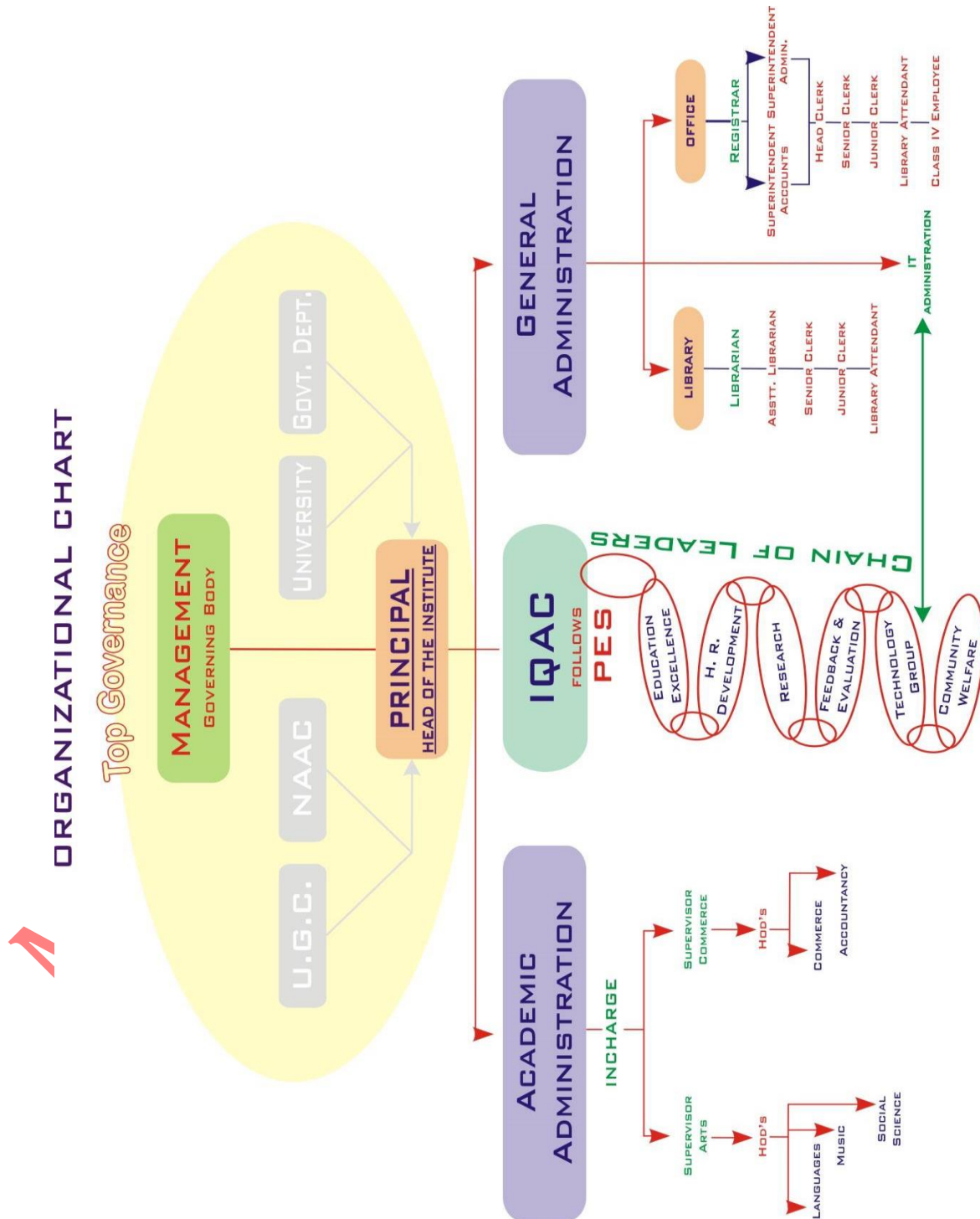
1. Dr. Tamasha Acharya - Presiding Officer
2. Ms. Shobha Dighe - Faculty member
3. Mr. Raindra Kamble - Faculty member
4. Mrs. Rupali Vartak - Administrative Staff
5. Mr. B.D.Rathod - Administrative Staff
6. Dr. Ranjanben Maniar - External Member
7. Tejal C. Haldankar - TY BA - Student Member
8. Aparna R. Chaudhary - TY BCOM - Student Member
9. Mamta R. Gaud - MA I - History - Student Member

## Internal Quality Assurance Committee

1. Dr. Deepa Sharma - Chairperson
2. Mrs. Shubha Acharya - Co-ordinator
3. Dr. Ranjana Mishra - Sr. Faculty Member
4. Mrs. Geeta Patil - Sr. Faculty Member
5. Dr. Urmila Gor - Alumni Dept.
6. Mrs. Sheena Soman - Educational Excellence
7. Dr. Tamasha Acharya - HRD
8. Dr. Vijiyalaxmi Koppikar - Feedback
9. Dr. Ceena Paul - Research
10. Dr. Rajaram Jadhav - Community Welfare
11. Mr. Amitabh Seth - Technology
12. Mrs. Pritee Jain - Member
13. Mrs. Vidyalaxmi Desai - Member
14. Dr. Geeta Malkan - Management Representative
15. Dr. Banerjee - External Expert
16. Mr. Bhavin Joshi - Administration & Technical

The procedure followed in the decision making process, including channels of Supervision and accountability

**Organization Structure:** Organizational structure is a system that consists of explicit and implicit institutional rules and policies designed to outline how various work roles and responsibilities are delegated, controlled and coordinated.



## The powers and Duties of its officers and employees

Sr. No	Name of the Authority	Responsibility
01	Principal	<ul style="list-style-type: none"> <li>• Building and improving of the quality of education and research.</li> <li>• Research fund generation from various funding agencies</li> <li>• Promoting team work and spirit</li> <li>• Staffing of teaching, technical and supporting staff</li> <li>• Budgetary optimization of income and expenditure</li> <li>• Admissions as per Admission authority of Govt. of Maharashtra</li> <li>• Overall administration</li> </ul>
02	HODs	<ul style="list-style-type: none"> <li>• Actively assisting the Principal</li> <li>• Monitoring academic profile of the department</li> <li>• Co-coordinating the teaching and learning of the subjects</li> <li>• Ensuring timely and adequate provision of textbooks, materials, and equipment required</li> <li>• Budgets for the requirements of the laboratories</li> <li>• To look after repair/ maintenance of equipments and instruments</li> <li>• Conduct regular departmental meetings to monitor developmental activities</li> <li>• Motivate faculty to publish research articles and participate in conferences / workshops/ symposium</li> <li>• Applying for research projects grants</li> </ul>
03	Examination Committee	<ul style="list-style-type: none"> <li>• Acquire and maintain an up-to-date knowledge of the examinations circulars issued by University</li> <li>• Plan and display to staff, parents and students, the examinations schedule</li> <li>• Smooth conduct of internal and external exams</li> <li>• Assign duties related to invigilation</li> <li>• To maintain documents related to functioning of exam</li> <li>• To strictly follow rules/ regulations of the examination</li> <li>• Prompt correspondence and rapport with University exam section</li> </ul>



04	Faculty	<ul style="list-style-type: none"> <li>• Development of teaching material, planning of lessons, setting up laboratories and experiment, unscheduled teaching activities such student counseling, setting and grading test papers, arranging and conducting tests, conduct of Local/Board examinations, implementation of project for students, setting and evaluation.</li> <li>• Curriculum development due to the ever expanding demand of knowledge and changing needs of the industry</li> <li>• Perform the duties and responsibilities assigned by Principal and department head</li> <li>• Student's activities such as an adviser to literary, sports, student progression through guardian teacher scheme</li> <li>• Administration which may be departmental and or institutional as member/ convener of committees</li> </ul>
05	Placement Cell	<ul style="list-style-type: none"> <li>• Conduct employability, entrepreneurship and soft skill programs</li> <li>• Awareness camps and programs for personality development for students</li> <li>• Counsel students for education/job opportunities</li> <li>• Arrange campus interviews.</li> <li>• Promote Industry Institute Interaction for internships sponsored projects, placement etc.</li> </ul>
06	Alumni Association Committee	<ul style="list-style-type: none"> <li>• Constitution of committee and maintaining minutes of meeting</li> <li>• Maintaining and updating alumni database</li> <li>• Organizing Alumni Meet</li> <li>• Continuous liaison with alumni for curriculum enrichment, activities of entrepreneurship development cell etc.</li> </ul>
07	Anti-ragging Committee	<ul style="list-style-type: none"> <li>• Ensure compliance with the provisions of AICTE</li> <li>• Regulations and <b>Maharashtra prohibition of Ragging Act 1999 and Prohibition and Eradication of Ragging Act, 2016.</b></li> <li>• Enforcement of act and its amendments as published from time to time</li> <li>• To prevent the events related to ragging in campus/ off campus / hostel / any other place in the premises.</li> <li>• Ensure conducts of Anti-ragging squad observing of fair and transparent procedure and the principles of natural justice and after giving adequate opportunity to the student/s accused of ragging and considering such other relevant information as may be required.</li> </ul>
08	Grievances Redressal committee	<ul style="list-style-type: none"> <li>• To fix the complaint box for receiving complaints from employees at some conspicuous part of the Institute building and open the said box periodically</li> </ul>

		<ul style="list-style-type: none"> <li>• To entertain complaints made by staff members and resolve them amicably</li> </ul>
09	Librarian and Library staff	<ul style="list-style-type: none"> <li>• To prepare and maintain accession register</li> <li>• Classification, digital indexing and rejuvenation of books and journal</li> <li>• Maintain question papers and university syllabus record</li> <li>• To make new books ready for students / staff circulation</li> <li>• Maintain newspaper clipping/ Maintain Computer related record in Register in E-library section.</li> <li>• Maintaining Library Documentation</li> <li>• Providing access to external library database through e-resources and Plagiarism softwares</li> </ul>
10	General Administration Section	<ul style="list-style-type: none"> <li>• All program admissions and its administration</li> <li>• All student's original documents and general register record maintenance.</li> <li>• Bonafide, leaving/ transfer certificate, fee structure and concession forms</li> <li>• Online Student Data / Statistical information filling on AISHE, DHE &amp; website</li> <li>• Eligibility, Pro-rata fees collection and submission to University.</li> <li>• Proceedings of Local Managing Committee, Governing Body and other statutory committees and maintenance of records</li> <li>• Maintenance of leave record, service books and staff personal files</li> <li>• Guidance for form filling/ submission of reserved and GOI / EBC students for scholarship through MAHA DBT</li> <li>• Keeping dead stock records and maintenance of Property</li> </ul>
11	Accounts Section	<ul style="list-style-type: none"> <li>• To draw salary throw Pay-roll software &amp; maintain the file of salary</li> <li>• Preparation of G.P.F., Pension file</li> <li>• Calculation of Form No.16. TDS &amp; Professional Tax</li> <li>• To file e-TDS return quarterly</li> <li>• To issue salary certificate to employees as per their requirement.</li> <li>• To assess Principal for optimization budgetary allocation</li> <li>• Maintenance of bank and cash books</li> <li>• Preparation of computational balance sheet and get it audited from various authorities.</li> </ul>
12	The committees which are required and prescribed by statutory regulating authorities, Government of Maharashtra, University and UGC are constituted to perform the functions stated in guidelines from time to time.	

## Teaching Staff Data

Sr. No.	Name of the Teacher	Designation	Appointment	Pay Band & AGP	Date of Joining
1	Dr. (Mrs.) Deepa Sharma	Principal	Permanent	37400-67000+GP 10,000	20.06.1990
2	Dr.(Smt.)Urmila Gor	Asso.Prof.	Permanent	37400-67000+GP 9000	20.06.1984
5	Dr.(Smt.)Ranjana Mishra	Prof.	Permanent	37400-67000+GP 9000	02.07.1993
6	Dr. S. C. Patra	Asso.Prof.	Permanent	37400-67000+GP 9000	01.07.1994
7	Shri R. R. Jadhav	Asso.Prof.	Permanent	37400-67000+GP 9000	20.06.1994
9	Dr. Mahendra	Asso.Prof.	Permanent	37400-67000+GP 9000	20.06.1995
10	Smt. Geeta Patil	Asso.Prof.	Permanent	37400-67000+GP 9000	21.06.1993
11	Smt. Shubha S. Acharya	Asso.Prof.	Permanent	37400-67000+GP 9000	20.06.1991
12	Mr. Kishore Gupte	Asso.Prof.	Permanent	37400-67000+GP 9000	21.06.1993
13	Miss. Simha Moses	Asso.Prof.	Permanent	37400-67000+GP 9000	21.06.1993
14	Miss. P. Narulla	Asso.Prof.	Permanent	37400-67000+GP 9000	21.06.1993
15	Shri Amitabh Seth	Asso.Prof.	Permanent	37400-67000+GP 9000	21.06.1993
16	Smt. Vijayalaxmi Kopikar	Asso.Prof.	Permanent	37400-67000+GP 9000	01.07.1994
17	Smt. Ceena Paul	Asso.Prof.	Permanent	37400-67000+GP 9000	01.07.1995
18	Smt. Prabha Krishnan	Asso.Prof.	Permanent	37400-67000+GP 9000	20.06.1997
19	Dr. A. K. Mishra	Asso.Prof.	Permanent	37400-67000+GP 9000	21.06.1999
20	Smt. Tamasha Acharya	Asso.Prof.	Permanent	37400-67000+GP 9000	02.12.1998
22	Shri Parag Thakkar	Asso.Prof.	Permanent	37400-67000+GP 9000	20.06.1992
23	Smt. Seema Dalvi	Asst.Prof.	Permanent	15600-39100+AGP 6000	21.06.1993
24	Smt. Sonia S. Rane	Asst.Prof.	Permanent	15600-39100+AGP 6000	21.06.1993
25	Smt. Zankhana Thakker	Asst.Prof.	Permanent	15600-39100+AGP 6000	20.06.1994
26	Smt. Shilpa Shah	Asst.Prof.	Permanent	15600-39100+AGP 6000	03.07.1996
27	Shri Sujit Chandak	Asst.Prof.	Permanent	15600-39100+AGP 6000	27.08.2004
28	Shri Hitesh Pandya	Asst.Prof.	Permanent	15600-39100+AGP 6000	11.06.2004
29	Smt. Sudha P. Prabhu	Asst.Prof.	Permanent	15600-39100+AGP 6000	08.09.2004
30	Dr. Hiralben Shadija	Asst.Prof.	Permanent	15600-39100+AGP 6000	01.09.2007
31	Mrs. J.F. Mehta	Asso.Prof.	Permanent	37400-67000+GP 9000	01.07.1995
32	Shri Rajesh Chhedda	Asso.Prof.	Permanent	37400-67000+GP 9000	21.06.1993
33	Smt. Smita Vora	Asst.Prof.	Permanent	15600-39100+AGP 6000	20.06.1997
34	Shri P.Sonawane	Asst.Prof.	Permanent	15600-39100+AGP 6000	20.06.1997
35	Smt. Hemlata Mukane	Asst.Prof.	Permanent	15600-39100+AGP 6000	01.07.1997
36	Smt. Sheena Soman	Asso.Prof.	Permanent	37400-67000+GP 9000	01.07.2000
37	Shri Manojkumar Mishra	Asst.Prof.	Permanent	15600-39100+AGP 6000	11.06.2004
38	Shri. Ravindra M.Kamble	Asst.Prof.	Permanent	15600-39100+AGP 6000	22.09.2008
39	Dr. Babita Shukla	Asst.Prof.	Permanent	15600-39100+AGP 6000	22.09.2008
40	Smt. Shobha Dighe	Asst.Prof. PT	Permanent	15600-39100+AGP 3000	01.07.1995
41	Mr. Vinay Haware	Librarian	Permanent	37400-67000+GP 9000	08.08.2001

## Non-Teaching Staff Data

Sr. No.	NAME OF THE STAFF	DESIGNATION	CATEGORY	PAY SCALE	APPOINTMENT
1	SMT. E. PONNUTHAI	I/C REGISTRAR	S.C.	9300-34800+GP4300	Permanent
2	SHRI J. S. D'SOUZA	SR. STENOGRAPHER(H.G.)	Open	9300-34800+GP4400	Permanent
3	SMT. CHETNA SAWANT	ASST. LIBRARIAN (SR.SL.)	Open	9300-34800+GP3100	Permanent
4	SHRI B. A. SHINDE	OFFICE SUPERINTENDENT	S.C.	9300-34800+GP4200	Permanent
5	SMT. MANASI SARANG	HEAD CLERK	Open	9300-34800+GP 4200	Permanent
6	SHRI RAJU MADGUNDI	SR. CLERK	N.T.	9300-34800+GP 4200	Permanent
7	SHRI MOHAN GOSAVI	SR. CLERK	N.T.	9300-34800+GP 4200	Permanent
8	SHRI TANAJI MANGALE	SR. CLERK	Open	9300-34800+GP 4200	Permanent
9	SMT. RUPALI VARTAK	SR. CLERK	Open	9300-34800+GP 4200	Permanent
10	MS. SHAILA WANKHEDE	JR. CLERK(ACP)	S.C.	9300-34800+GP 4200	Permanent
11	SHRI B.D. RATHOD	JR. CLERK(ACP)	N.T.	9300-34800+GP 4200	Permanent
12	SMT. MAMTA PAWAR	JR. CLERK(ACP)	Open	9300-34800+GP 4200	Permanent
13	SMT. MANDAKINI MORE	JR. CLERK(ACP)	S.C.	5200-20200+GP 2400	Permanent
14	MR. K. GANESAN	JR. CLERK(ACP)	S.C.	5200-20200+GP 2400	Permanent
15	SMT. SHILPA DESAI	JR. CLERK(ACP)	Open	5200-20200+GP 2400	Permanent
16	SMT. VAISHALI KALAMKAR	JR. CLERK(ACP)	S.C.	5200-20200+GP 2400	Permanent
17	SMT. TEJAL KANTAHRIA	JR. CLERK(ACP)	S.C.	5200-20200+GP 2400	Permanent
18	MISS BHAVNA VISAWADIA (Handicapped)	JR. CLERK(ACP)	O.B.C.	5200-20200+GP 2400	Permanent
19	SHRI BHAVIN JOSHI	JR. CLERK(ACP)	Open	5200-20200+GP 2400	Permanent
20	SMT. BHAKTI SAWANT	JR. CLERK(ACP)	Open	5200-20200+GP 2400	Permanent
21	SMT. ANITA NAIR	JR. CLERK(ACP)	Open	5200-20200+GP 2400	Permanent
22	SHRI AMIT H. DOSHI	JR. CLERK(ACP)	Open	5200-20200+GP 2400	Permanent
23	SHRI R.G. KARANJE	JR. CLERK	Open	5200-20200+GP 1900	Permanent
24	SHRI MANISHA PAGARE	JR. CLERK	Open	5200-20200+GP 1900	Permanent
25	SHRI B.P.SOLANKI	LIB. ATTEND(ACP)	S.C.	5200-20200+GP 2100	Permanent
26	SMT. B.H. KUNDHADIA	LIB. ATTEND(ACP)	S.C.	5200-20200+GP 2100	Permanent
27	SHRI P.L. JADHAV	LIB. ATTEND(ACP)	Open	5200-20200+GP 2100	Permanent
28	SHRI U.D. KHAMBAL	LIB. ATTEND(ACP)	Open	5200-20200+GP 2100	Permanent
29	SHRI VIJAY KADAM	LIB. ATTEND(ACP)	Open	5200-20200+GP 2100	Permanent

30	SHRI P. MHASKE	LIB. ATTEND(ACP)	Open	5200-20200+GP 2100	Permanent
31	SHRI J.M. SINGH	LIB. ATTEND(ACP)	Open	5200-20200+GP 2100	Permanent
32	SHRI L.S. SOLANKI	LIB. ATTEND(ACP)	S.C.	5200-20200+GP 2100	Permanent
33	SHRI AMBER THOKE	LIB. ATTEND(ACP)	N.T.	5200-20200+GP 2100	Permanent
34	SHRI R.S. GOSAVI	LIB. ATTEND(ACP)	N.T.	5200-20200+GP 2100	Permanent
35	SHRI MILIND MHASKE	LIB. ATTEND	S.C.	5200-20200+GP 2100	Permanent
36	SHRI S.T. ZAGADE	LIB. ATTEND	O.B.C	5200-20200+GP 2100	Permanent
37	SHRI DINESH JATHAN	PEON-CUM-SWEEPER	Open	5200-20200+GP 1900	Permanent
38	SHRI RAJESH SOLANKI	SCAVENGER	Open	5200-20200+GP 1900	Permanent
39	SHRI SANDIP MAHADIK	PEON	Open	5200-20200+GP 1900	Permanent
40	SHRI GAJANAN PAWAR	PEON	O.B.C	5200-20200+GP 1900	Permanent
41	SHRI PRADIP AAYARE	PEON-CUM-WATCHMAN	Open	5200-20200+GP 1900	Permanent
42	SHRI D.S. JABDE	PEON (ACP)	O.B.C	5200-20200+GP 1900	Permanent
43	SHRI C.M. CHAUHAN	PEON (ACP)	S.C.	5200-20200+GP 1900	Permanent
44	SMT. J.K. SOLANKI	PEON (ACP)	S.C.	5200-20200+GP 1600	Permanent
45	SMT. K.A. MAKWANA	PEON (ACP)	S.C.	5200-20200+GP 1600	Permanent
46	SMT. P.J. SOLANKI	PEON (ACP)	S.C.	5200-20200+GP 1600	Permanent
47	SMT. KUNDAN CHAUHAN	PEON (ACP)	S.C.	5200-20200+GP 1600	Permanent
48	SHRI JITENDRA JADHAV	PEON (ACP)	S.C.	5200-20200+GP 1600	Permanent
49	SHRI DINESH RATHOD	PEON-CUM-SWEEPER	Open	5200-20200+GP 1600	Permanent
50	SHRI ZANKAR SINGH	PEON-CUM-WATCHMAN	Open	5200-20200+GP 1600	Permanent
51	SHRI BHAVAN SINGH	PEON-CUM-WATCHMAN	Open	5200-20200+GP 1600	Permanent
52	SHRI RAJESH CHAUHAN	PEON (ACP)	S.C.	5200-20200+GP 1600	Permanent
53	SMT. USHA SONAWANE	PEON (ACP)	S.C.	5200-20200+GP 1600	Permanent
54	SHRI SANTOSH KAWLE	PEON (ACP)	S.C.	5200-20200+GP 1600	Permanent
55	SHRI NITIN RUPYE	PEON (ACP)	Open	5200-20200+GP 1600	Permanent
56	SHRI P. JANRAO	PEON (ACP)	S.C.	5200-20200+GP 1600	Permanent
57	SHRI NARESH KHAVALE	PEON (ACP)	Open	5200-20200+GP 1600	Permanent
58	SHRI TUSHAR SANAS	PEON	S.C.	5200-20200+GP 1600	Permanent
59	SHRI HARSHAD CHAUHAN	PEON-CUM-SWEEPER	S.C.	5200-20200+GP 1600	Permanent
60	SHRI SURYAKANT KHARAT	PEON	N.T.	4440-7440+GP 1300	Permanent
61	SHRI SUHAS RANE (Handicapped )	PEON	Open	4440-7440+GP 1300	Permanent

## **The manner of execution of subsidy programs, including the amounts allocated and the details of beneficiaries of such programs**

The students of reserved categories avail scholarship facilities as per the rules of State and Central Government. All scholarship under MAHA DBT from Government of Maharashtra. The Government of Maharashtra does provide girl freship to all the eligible candidate.

### **Details in respect of the information, available to or held by it, reduced in an electronic form**

All the relevant details about programs/courses offered, admission procedure, infrastructure, other facilities, faculty details, NAAC data, achievements, announcements, reports, status of accreditation applicable from time to time are made available on the website [www.mdsmc.ac.in](http://www.mdsmc.ac.in) The information available on the website is periodically updated.

### **Statutory Declaration under Section 4 (1) (b) of Right to Information (RTI) Act - 2005**

Our College is a Girl-educational institution which is governed by the Trust "Janseva Samiti" registered under the Bombay Public Trusts Act 1950 (Bom. XXIX 1950) and it is affiliated to SNDT Women's University, Mumbai, Maharashtra, since 15/06/1968. The College is It runs as per rules and regulations declared by the Govt. of Maharashtra. The College comes under "Government Aided College" category; therefore financial transactions are audited by Joint Director, Higher Education and UGC. The College has different Bodies to maintain all types of disciplines in the campus. All the cells/committees of the institution are under Statutory Bodies and come under section 4(1) (b) of RTI Act, 2005. The applications submitted under the RTI Act along with a postal order/demand draft for Rs.10.00 obtained in favour of Principal, Shri M. D. Shah Mahila College of Arts and Commerce, Mumbai will be properly responded on time. All information about the college under Section 4 (1) (b) of RTI Act, 2005 is open to the public and it can be obtained by any citizen of India.

## Names, designations of the Public Information Officers

### Information Officer

Mr. Kishor Gupte

Associate Professor

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